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# **BASUNDHARA TEACHERS' TRAINING COLLEGE** **(A UNIT OF NORTH BIHAR EDUCATIONAL TRUST)**

**RECOGNISED BY NCTE-ERC, BHUBANESHWAR**  
**AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR**  
**DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,**  
**MUZAFFARPUR (BIHAR) PIN-843119**

## **Internal Quality Assurance Cell**

### **Action Taken**

Dated: 11/2/2019

#### **Agenda:**

#### **Agenda 1- Review of previous meeting works**

**Action Taken-** Update progress tracking tools or dashboards used by IQAC to monitor ongoing initiatives and action items.

#### **Agenda 2- Introductory speech by IQAC Co-Ordinator.**

**Action Taken -** Clearly articulate the purpose of the speech, emphasizing the importance of quality assurance in achieving institutional goals and enhancing educational outcomes.

#### **Agenda 3- Discussion and finalization of roles and responsibilities of IQAC.**

**Action Taken-** Outline primary responsibilities such as monitoring academic standards, evaluating teaching-learning processes, conducting institutional audits, and promoting continuous improvement.

*Munishwar*  
**Coordinator**  
**IQAC**  
**B TTC, Muzaffarpur**

*Principals*  
**Principal**  
**Basundhara Teachers**  
**Training College, Silout**  
**Muzaffarpur, Bihar**



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## **Internal Quality Assurance Cell**

**Action Taken**

**Dated: 15/7/2018**

**Agenda of Meeting:**

**Agenda 1- Introductory speech by IQAC director.**

**Action Taken-** Prepare a summary or report of the introductory speech outcomes and action plan for dissemination to institutional leadership and stakeholders.

**Agenda 2-Discussion and finalization of roles and responsibilities of IQAC.**

**Action Taken-** Monitor the implementation of roles and responsibilities over time, tracking progress and evaluating outcomes.

*Munish*  
Coordinator  
IQAC Committee  
BTTTC, Muzaffarpur

*Principals*  
Principal  
Basundhara Teachers  
Training College, Silout  
Muzaffarpur, Bihar